

# HEALTHCARE

## COALITION COUNCIL

In-Person Meeting  
River Mountain Lodge, Breckenridge, CO  
September 12, 2016

Meeting called to order at 9:05 AM by metro Co-Facilitator Sara Garrington.

List of 28 participants is attached as Enclosure 1.

Agenda for today's meeting was approved as presented.

Minutes of the 28 June 2016 in-person meeting were approved as presented.

### **Unfinished Business**

PPT presentation to hospital executives. Deb French <[deborah.french@cha.com](mailto:deborah.french@cha.com)> has received no feedback from dissemination of the original slides with the June council minutes. The proposed PPT presentation is attached to the transmittal email of these minutes for review and feedback.

HCC Response Leadership Course. As of today's meeting Russ had received no response from his query to Centers for Domestic Preparedness regarding the development, pilot status, or planned exportability of this proposed new course.

### **Reports**

(1) Colorado State All-Hazards Advisory Committee (SAHAC) update. Meetings are now held bimonthly versus quarterly. No Council member present today participated in the most recent SAHAC meeting. When the question of whether SAHAC meetings retain value for having a Council representative, Abbie recommended that a retention decision is postponed until the end of the calendar year.

(2) Public Health & Medical Advisory Committee (PHMAC). Sara Garrington provided a brief background of PHMAC. OEPR Director Dane Matthew initiates a monthly telecon of this committee. The EPR News for September 2016 described the PHMAC as an excellent forum for bringing items of concern to OEPR attention. The HCC Council co-facilitators serve as PHMAC members. For more info, please visit <<https://www.colorado.gov/pacific/cdphe/cdphe/PHMAC>> where you may find minutes of the August and September telecons as well as a complete list of committee members.

(3) Annual Data Collection. Judy Yockey distributed a summarized copy for this year's data collection. It included a coalition listing with point of contact and respective coalition partners. Comparative data will be available at a later date.

(4) Full-Scale Exercise (FSE) Planning Update. Judy also provided a copy of the full-scale exercise planning update for September. All FSE planning documents are available online at

<<https://www.colorado.gov/pacific/cdphe/emergency-preparedness-and-response-training-and-education/exercise-series>>.

(5) Residual Budget Period (BP) 4 funds. Along with BP5 funding, residual BP4 funds will be allocated to the FSE with priority to Cities Readiness Initiative (CRI) counties. More detail is anticipated at the 27-28 October OEPR Regional Staff and Partners Meeting.

(6) Fall 2016 OEPR Regional Staff and Partners Meeting. Like the PHMAC, this is another excellent forum for addressing emergency preparedness matters. All interested coalition partners are asked to register NLT October 1<sup>st</sup> using COTRAIN event ID 1064295. For more detailed event information, please visit <<https://www.colorado.gov/pacific/cdphe/oepr-regional-staff-meetings>>.

(7) New Healthcare Coalition Liaison at CDPHE. Judy introduced Carolyn Elliott <carolyn.elliott@state.co.us> whose new role at CDPHE includes nearly half-time as liaison to healthcare coalitions.

### **New Business**

(1) Work group to help develop 2017-2018 deliverable work plan. Lisa Powell offered to spearhead this work group. This subject is also an agenda item for the 27-28 October OEPR Regional Staff and Partners Meeting.

(2) Linking DHSEM's EMPG and CDPHE deliverables with related training courses. It was agreed that the near-term effort will focus on the CDPHE deliverables; the Council can organize a subsequent effort to address the linkage with DHSEM's deliverables.

(3) ESF-8 Resource Ordering. Sara Garrington reported on her coalition's efforts to pilot an effective ordering process and resource mobilization with SNS incorporated as part of EOC ordering process. This subject will serve as a rally point for another conference.

(4) IMT role for public health emergency. This was not specifically addressed since it can fold into the preceding entry as a related topic for another conference.

(5) Alternate Care Facility workshop. Discussion of this topic was deferred to a related strategic planning goal. Attached to the transmittal email of these minutes are copies of two related documents from Tri-County Health Department.

### **Operationalizing a Healthcare Coalition**

Lisa Powell highlighted the reference listed and linked at the conclusion of this paragraph. Key points included the following:

- Operationalizing through information sharing and not like responders with boots on the ground;
- Conducting real-time situational awareness throughout the coalition using situation reports, eICS, and similar tools;
- Distinguishing between ESF-8 role in support of incident commander and that of a healthcare coalition assisting its members with a common operating picture so that each agency can determine how to best support the overall response and recovery effort;
- Concluding comment - could Council develop related parameters;

Reference: Medical Surge Capacity and Capability – The Healthcare Coalition in Emergency Response and Recovery

<<http://www.phe.gov/preparedness/planning/mscc/documents/mscctier2jan2010.pdf>>

## **Refine Council Governance**

Two years after the original Council Governance was officially adopted, Russ proposed a few minor changes such as changing the start point for the term of newly elected officers from the “first” in-person meeting of the year to the “designated” in-person meeting. Also proposed was reducing the membership notification time of Governance amendments from a minimum of one month to a minimum of two weeks to more closely align with dissemination of the upcoming meeting agenda. Lastly, the section dealing with the SAHAC representative was revised. All proposed amendments were unanimously approved by the Council members present and voting.

**Coalition Updates.** Refer to Enclosure 2.

## **Officer Election**

Sara yielded the floor to Russ who facilitated the election of new officers. Section 7.02 of the Council Governance was followed. Members of two coalitions having more than one delegate present assisted by distributing, collecting, and tallying the ballots.

In the election of a new Metro Co-Facilitator, there was but one nominee. Thus Lisa Powell of South Central Healthcare Coalition was elected by acclamation.

For Rural Co-Facilitator, the only nominee was Abbie Cobb of Summit and Grand Counties Healthcare Coalitions who was also elected by acclamation.

For Council Secretary, there were two nominees – Linda Smith of San Luis Valley in Alamosa and Travis Dorr of Mesa County in Grand Junction. After balloting, Linda was announced as the new Secretary.

Congratulations to all three Council officers whose term is for one year without term limits.

## **Action Items**

All action items from the business meeting are already addressed in these minutes. Those from the Strategic Planning Retreat which followed are addressed elsewhere.

There being no further business, the meeting was adjourned at 1235.

Respectfully submitted,

Linda Smith  
Council Secretary

Enclosures:

- 1 – Attendees
- 2 – Coalition Updates

Attachments (to transmittal email):

- C-Suite Presentation
- Alternate Care Facility Presentation
- Alternate Care Facility Annex for TCHD
- Sample Coalition Survey

## **Enclosure 1 – Attendees (28)**

Cheyenne County Partners in Preparedness HCC – Collene Walsh  
Garfield County HCC – Anna Cochran  
HAMR Partnership of Boulder County – Mary Pancheri & Jodi Counts  
Kit Carson HCC – Dawn James  
Larimer County Emergency HCC – Tim Klippert  
LASST HCC – Liane Jollon & Flannery O’Neil  
Mesa County – Travis Dorr  
Metro-Foothills HCC – Lisa Filipczak & Janelle Worthington  
Moffat County HCC – Dave Mucha  
Montelores HCC – Karen Dickson  
San Luis Valley East – Linda Smith  
San Luis Valley West – Emily Brown  
South Region HCC – Jody Carrillo & Jill Filer  
South Central HCC – Lisa Powell & Russ Roux  
Summit & Grand Counties – Abbie Cobb  
Tri-County HCC – Sara Garrington  
West Region – Mary Rasmusson  
CDPHE – Judy Yockey, Greg Jones, & Carolyn Elliott  
CHA – Deb French & Ashley Baker  
Guest – Amy Humble

## Enclosure 2 - Coalition Updates

- Cheyenne County – Representative present is new to the coalition. Have good cohesion with the hospital and working to include long term care. Have started coordinating around the exercise design with Kit Carson County.
- Garfield County – Been busy with lots of active membership around the full scale exercise. Collaborating with Mesa and Pitkin Counties on an ESF-8 response TTX to a highly infectious pathogen. MCM workshop on November 10. Conducting radio drills using Everbridge.
- HAMR (Boulder County) – October 20 infectious disease drill from transport to receiving...fixing lessons learned from last year. Looking at trailers/alternate care sites inventorying and what they need to resupply. For upcoming meeting CHA will present on the new CMS Rules. Dane Matthew is invited, and Lyle is coming to talk about Board of Health Rule.
- Kit Carson County – Now have full coalition representation. Experiencing challenge with maintaining involvement by their long term care center. Designated two 800 MHz radios for check out to long term care and behavioral health because they have not been a part of past radio drills. With closing of the prison, on which this county and coalition greatly depended, will have to rewrite security plans. TTX on communication sharing is planned. Standing up LTP and pushing supplies to hospitals as part of FSE.
- Larimer County – taking care of a lot of odds and ends this year. Coalition now operating communications using Everbridge. ARES is a big part of the coalition. Working with local EMS agency.
- LASST/Montelores – Claire moved to environmental health so regional Epi will be taking over the healthcare coalition lead for LASST. On August 11 – modified functional exercise to test some pieces for the full scale exercise that they haven't done before. CICO maps training slated in October.
- Mesa County ESF8 – Tackling resource identification project to determine what resources are not already in the state systems, and will partners be willing to share them. MCM workshop is in November. A lot of full scale exercises going on within their coalition over the next year...med sled with hospitals, airport exercise in May, PH in June, long term care trying to plan an evacuation exercise. There are a lot of conflicts during the PH full scale that will impact partner play. Updating ESF #8 plans.
- Metro-Foothills – MFHCC hosted a responder resiliency training program in September. The need was identified as a high priority by members and the program was facilitated by Aimee Voth-Siebert of CDPHE. MFHCC will host a half-day Medical Countermeasure (MCM) workshop in October which will be facilitated by Onward Innovation. MFHCC is initiating quarterly networking events in various counties in an effort to allow more time for networking in the coalition; the first event is scheduled for October 5th. An Ebola tabletop exercise will be held on November 3rd which will focus on transport of an Ebola patient and some communication strategies. MFHCC is working on a master communication plan. The co-chairs will primarily use the Colorado Notification System (CNS) and Send Word Now, a Denver notification resource, as back up for emergent member communication and drills. The MFHCC co-chairs maintain a website for coalition members. Meeting documents, member spotlight pages, Zika Virus materials, information on the full scale exercise and more are included on the site. For more information, contact Janelle Worthington and Lisa Filipczak or visit <https://metrofoothillshcc.com>. Janelle and Lisa have scheduled site visits to various member agencies in all four HCC counties. The visits enable members to share information about available resources and needs while concurrently enabling the co-chairs to see area organizations and their assets.

- Moffett County – New leader David Mucha recently designated. Coalition has not met recently but has meeting scheduled for 9/21.
- Rio Blanco – New coalition lead Karen Iacuone will arrive tomorrow.
- SLV East and SLV West – Work closely as a joint coalition. Drilling on eICS during our monthly DTR drills. Having an emergency ops planning workshop in late September focusing on long-term care facilities and other vulnerable population partners who may need assistance writing plans or connecting/integrating plans with other partners. Had a vulnerable population workshop in the past to target specific groups. Full scale planning group is up and running. Planning two open pods in the region. For the West, they are working on maintaining inventory in the trailers, and they are redistributing the inventory to be placed more locally. East, they are updating training and exercise plan. Have a general emergency preparedness website...linking to CDPHE exercise site. MCM workshop in January.
- South Region – Jill Filer recently took over the coalition. Recruiting efforts for more involved partners resulted in a noticeable increase in attendance at the most recent coalition meeting in August. November is the MCM workshop and visit from Dane Matthew. RPOC Korey Bell will facilitate a February TTX to prep for the full scale. Working on communications planning with 800 MHz radios. Jody Carrillo is reluctantly stepping down from Council membership in order to focus on new divisional responsibilities at Pueblo City-County Public Health.
- South Central Region – Recently held initial planning meeting for the full scale with intent to test open and closed PODs. Just launched a survey to coalition members regarding coalition meetings, communications, leadership, etc. Copy of this survey is attached to the transmittal email of these minutes.
- Summit and Grand – Have a new RTP in the sub-region that serves six counties. Conducted mass fatality training/planning. County/community exercises with a public health component. MCM workshops in the spring; a CICO session is scheduled.
- Tri-County – Position recently held by Jason Atencio is now vacant; includes responsibility for full scale exercise planning, vulnerable populations and closed PODs. Recent coalition survey resulted in lengthening agenda to include a 30-minute training exercise on a relevant topic.
- West Region – New Coalition Lead Misty Sakala unfortunately unavailable to participate today. Efforts to compile a collaborative resource list was a huge success. Collaborative training with Northwest Region is in the works. Trying to refocus and encourage consistent partner participation. New CMS rules are likely to help in promoting additional stakeholder interest.